

Baseline survey for schools

Primary school
Primary and upper primary
Primary and middle/high school

Number of shifts in schools _____
Give timings from to
from to

Name of administrator: _____ Date: _____

Name of school or anganwadi being surveyed:

Number of students _____ Number of boys _____ Number of girls _____

Number of teachers _____

Address and number of school: _____

Name of village _____

Name of block/panchayat _____

Name of district _____

Note: 'N.A.' means not applicable. It means that the question can not be answered in this school or community.

Facilities OBSERVE THE FOLLOWING

		YES good	NO not good	N. A.
1.1	School yard, compound and classroom clean? (free from visible garbage on grounds and in classroom, classrooms with waste containers, solid waste disposed away from school)			
	WATER			
1.2	Is there a functioning water point within the school area?			
1.3	Is there a public water point or water point that teachers use within 100 meters of the school? (about 150 steps)			
1.4	Is water point functioning at time of visit and in dry season? Ask teachers if water point works in May. Check to see if one standard container can be filled in 2 minutes or less)			
1.5	Is the water apparently of drinking quality at the water point?			
1.6	Is there water storage that appears to be clean? (Water storage should be at least 1 water container per classroom or 20 litres per class. Containers look clean inside. Teacher states that it has been cleaned within past 7 days.)			
1.7	Are there ladles or cups with handles used by children and teachers for taking the drinking water?			

LATRINES, LAVATORIES, TOILETS

- 2.1 Do toilets or latrines or a lavatory exist within the school compound?
- 2.2 How many girls use one toilet? _____
- Note: for schools with 2 sessions, write the number of girls in one session only.
Note: one hole latrine = one toilet = one lavatory
- 2.3 How many toilets or urinals for boys? _____ toilets _____ urinals
Number of boy students? _____ How many boys for one toilet or urinal _____
Note: for schools with 2 sessions, write the number of boys in one session only.
- 2.4 Are the toilet and urinals clean? (free from visible garbage, faecal matter on floor, smell not too bad enough to stop use, no puddles, not too many flies)
- 2.5 Is there water storage facility and ladle/cup inside or beside the toilets?
- 2.6 Do teachers have separate latrines for children?
- 2.7 On what day(s) is the toilet cleaned? _____

BEHAVIOURS

**YES
good** **NO
not
good** **N.A**

- 3.1 Are latrines being used? Can children use the toilets during the school day? Are they easy to open or unlock?
Observe if a pupil voluntarily uses a latrine during your visit.
Ask a group of girls separately, outside the classroom about when they use it. Look into the latrine. Does it smell? Do you see faecal matter?
- 3.2 Do children wash their hands correctly after using the toilet?
Observe if a child voluntarily washes hands during your visit.
Ask children when they wash hands in a small group, outside of the class.
Ask a child to demonstrate how to wash hands in the place where this is usually done.
Note: Is it easy and fast for the child to get the water and a cup? Does the child rub both hands a lot, at least 3 times? Is the water disposed of so that it will not breed mosquitoes? Is the area clean, free from visible garbage?
- 3.3 Do the children in the school help clean, including the latrines? Do the children take turns (rotate) in doing this?
Ask teachers.
Ask children in a separate small group, outside the class.

TEACHERS

- 4.0 Have the teachers of this school been trained in School Sanitation and Hygiene Education?
- 4.1 Have the teachers taught anything about hygiene (safe water, household sanitation, personal hygiene)?
Ask the teachers.
Ask some students.
- 4.2 Can teacher or headteacher show any teaching material, book or learning materials or a chapter in a book about this subject?
Note: materials must appear to have been used.

4.3 Can teacher explain correctly what sanitation means to him or her?
(Sanitation refers to the safe disposal of excreta which takes place on or near the plot).

4.4 Write here anything interesting the teacher says or any interesting hygiene/health activities teacher or school has carried out with children.

4.5 Your general assessment
Do the teachers and headteacher seem motivated and interested in the hygiene education programme? Do you think they will work with students to use and maintain the facilities? Do they seem to get along with the community? What is your assessment of this?

COMMUNITY (Clarify who should ask these questions)

5.1 Are parents, PTA or other community groups involved in the school? In supporting the school?

5.2 Is the PTA active? Do they keep minutes? Have they met in the last three months?

5.3 Do the parents know about the sanitation and water facilities provided at the school?

5.4 Do the parents provide a financial contribution towards the sanitation and water facilities at the school?

5.5 Are there household latrines (more than 1 out of 10 households) in this community?

5.6 Has the school planned events/conducted events to promote School Sanitation and Hygiene Education in the community?

SUPERVISOR OR CLUSTER

6.1 Has there been a cluster meeting in the past three months to discuss health/hygiene and sanitation?

6.2 Has a school supervisor who will be involved in SSHE visited this school during the past three months?

6.3 Do the block (district?) education officers express interest in this programme?

6.4 Does the (district? block? cluster?) supervisor have information or records about the visits of his/her supervisors? Can we tell successes or failures in the school?

6.5 Is there a district/block School Sanitation and Hygiene Education implementation plan with a budget?

NGO

7.1 Is there an NGO member of staff assigned to the project who has been trained?

Space here to write problems that need to be solved as stated by Education authorities or NGO staff.